

BOARD MEETING MINUTES
MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

February 19, 2015

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, February 19, 2015, at 11:00 a.m.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

J. Keith Van Camp

Rodney Pearson

D. Shane Loper

Legislative Advisors Not Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jay White, Information Security Division Director

David Johnson, Internal Services Division Director

Laura Pentecost, Data Services Division Director

Steven Walker, Telecomm Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Donna Hamilton, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Anthony Hardaway, ISS EPL Team Leader
Teresa Washington, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Debra Brown, IT Planning Coordinator
Leslie Swilley, Internal Services Division
Caren Brister, Strategic Communications
Alice Claire Scott, Strategic Communications
Mike Lang, Data Services Division
Bill Rials, Data Services Division
Bruce Lightsey, Data Services Division
Diana Moss, Data Services Division
Pam Sinclair, Data Services Division
Brian Norwood, Telecommunications Services Division
Gary LeBlanc, Infrastructure Planning Architect
Gina Sullivan, Internal Services Division
Emily Grace Cole, Internal Services Division

Others Present:

Bennie Nutt, Mississippi Department of Finance and Administration
David Pitcock, Mississippi Department of Finance and Administration

Will Simpson, Mississippi Department of Human Services
Mark Allen, Mississippi Department of Human Services
Chris Christmas, Mississippi Department of Human Services
Valeria O'Neal, Mississippi Department of Human Services
Kevin Yearick, University of Mississippi Medical Center
Keith Hodges, University of Mississippi Medical Center
Carmen Howard, University of Mississippi Medical Center
Sally O'Callaghan, University of Mississippi Medical Center
Cliff Triplett, Mississippi Department of Education
Mary Tucker, BCI
Scott Cook, AT&T
James Rankin, Microsoft
Alan Hansling, Microsoft
Heath Walters, EMC
Brad Stromp, Dell
Ande Covvillla, Geocent
Chelsi Taylor, Geocent
Terry Levassellr, Geocent
Dale Kirby, Geocent
Karen Newman, The Clay Firm
Terrell Knight, CSpire
Jack Dunne, GDH Government
LeeAnn Mayo, Capitol Resources

Tom Wicker called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on January 15, 2015.

On motion by June Songy and second by Rodney Pearson that the minutes of the meeting on January 15, 2015 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Donna Hamilton, Carmen Howard, Manager, Performance Improvement Clinical Data, and Keith Hodges, Administrative Director, Quality Administration, presented Project No. 41839, requesting approval of an exemption for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of services from a Vendor to facilitate the measurement of the hospital's patient satisfaction as required by the Centers for Medicare and Medicaid Services (CMS). The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$1,750,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Mark Allen, Chief Information Officer, and Will Simpson presented an overview of the legacy application modernization plan for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**.

Agenda Item No. 4: Donna Hamilton, Will Simpson, and Mark Allen, Chief Information Officer, presented an overview and request to issue RFP No. 3784-41189, for the acquisition of services and software to re-host Adabas and Natural applications to a Linux platform and to increase the amount of the protest bond for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES**

(MDHS). The staffs of ITS and DHS jointly request approval to advertise and publish RFP 3784-41189 for the acquisition of services and software to re-host Adabas and Natural applications to a Linux platform and to increase the protest bond amount to \$500,000.00 for MDHS.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Patti Irgens and Cliff Triplett, Director of Infrastructure and Support, presented the recommendation for RFP No. 3662-41830 for an increase to the Agreement with eScholar, LLC for software and consulting services for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the increase to Agreement with eScholar through July 30, 2017, in an amount not to exceed \$1,838,400.00 for software and consulting services. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$4,384,011.71.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved with the stipulation that MDE present additional information to the ITS Board regarding how the software and services assist the MDE in meeting their business objectives prior the execution of the contract with eScholar:

Motion carried; unanimously.

Agenda Item No. 6: Teresa Washington and Bennie Nutt, Deputy Executive Director, presented the recommendation for RFP No. 3513-41721 for a Change Order to the Agreement with Assetworks USA, Inc., to provide an Online Auction Gateway module for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of this Change Order Request in the amount of \$15,052.78, to

provide an Online Auction Gateway module. With this Change Order, the revised total lifecycle cost of this project is \$2,853,267.81.

On motion by Keith Van Camp and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Michele Blocker presented the recommendation for Approval of State Retiree, Melissa Womack, hired under Contract exceeding \$20,000.00 for Fiscal Year 2015 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The Executive Director and staff of ITS jointly recommend approval of State Retiree Melissa Womack hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2015 for ITS for a total not-to-exceed amount of \$46,935.00.

On motion by June Songy and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, March 19, 2015.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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June Songy - per diem and expenses for 1 day;

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Keith Van Camp - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.

Tom Wicker, Chairman

June Songy, Vice-Chairman